

To: All Councillors

When calling please ask for:
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Calls may be recorded for training or monitoring
Date: 8 March 2023

Dear Councillor

A Meeting of the EXECUTIVE was held on Tuesday, 7 March 2023. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON WEDNESDAY, 15 MARCH 2023**. Members must notify Stephen Rix, Executive Head of Legal and Democratic Services (Interim) (Monitoring Officer) by e-mail, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **five non-Executive Members may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

STEPHEN RIX

Executive Head of Legal and Democratic Services (Interim) (Monitoring Officer)

NOTE FOR MEMBERS

The item numbers below correspond to the item numbers on the Executive Agenda.

AGENDA

7. **OCKFORD RIDGE REFURBISHMENT PHASE 4 - DEEP RETROFIT - GREEN TECHNOLOGY PILOT**

The Executive RESOLVED,

1. **To recommend to Full Council that an additional budget allocation of £784,000 be agreed for Phase 4 of the Ockford Ridge Regeneration Project, bringing the total allocated budget to £1.765m, to enable the deep retrofit of seven homes, piloting the use of green renewable energy sources and enhanced fabric, to proceed according to the previously approved specification as detailed in Exempt Annexes 1 – 4; and**
2. **Subject to the agreement of Full Council of the additional budget allocation, approved the following:**
 - i. **Entering into a contract with the preferred contractor for the delivery of the works;**
 - ii. **Entering into any related contractual documentation (including collateral warranties or agreements) relating to the project; and**
 - iii. **Giving delegated authority to the Executive Head of Legal and Democratic Services to approve the final form of legal agreements.**

Reason: The Council has already committed to the delivery of the regeneration of the Ockford Ridge estate which includes both regeneration and refurbishment of homes. To date, three phases of refurbishment have been completed and a budget of £981,000 was approved at full Council in February 2022 to deliver this next phase. The project will deliver modern, safe, and secure, sustainable homes and support delivery of the Council's Corporate Strategy 2020 – 2025, Climate Change and Sustainability Strategy 2020 - 2030, Carbon Neutrality Action Plan 2020 - 2030 and Housing Asset Management Strategy 2022-2030 commitments and targets. The next phase of retrofit at Ockford Ridge provides the opportunity to implement a pilot which takes the whole house retrofit approach with an enhanced fabric using external and floor insulation and replacement of the use of fossil fuels with green renewable energy sources and technology.

[This matter has already been considered by the Resources O&S Committee and is recommended to Council for decision.]

8. AFFORDABLE HOUSING SUPPLEMENTARY PLANNING DOCUMENT

The Executive RESOLVED to recommend to Full Council that the updated Affordable Housing Supplementary Planning Document be adopted.

Reason: The SPD provides further guidance on the implementation of Local Plan Part 1 (LPP1) policies relevant to affordable housing and will become a material planning consideration. It will support a transparent and efficient planning process and will ensure consistent and fair decision-making.

[This matter is recommended to Council for decision.]

9. DRAFT UPDATED AIR QUALITY ACTION PLAN AND DRAFT CLEAN AIR STRATEGY FOR WAVERLEY

The Executive RESOLVED to recommend to Council that the draft updated Air Quality Action Plan, February 2023, and the draft Clean Air Strategy, February 2023, be adopted.

Reason: To approve the draft updated Air Quality Action Plan, February 2023, and the draft Clean Air Strategy, February 2023, prior to submitting the Air Quality Action Plan to DEFRA for approval.

[This matter is recommended to Council for decision.]

10. COMMUNITY INFRASTRUCTURE LEVY (CIL) BIDDING CYCLE 2022/23

The Executive RESOLVED that,

1. **the allocation of Strategic CIL funding to the projects as set out in the agenda report (paragraph 4.24) be approved, subject to the completion of the final relevant checks and signing of funding agreements, the details of which are delegated to the Strategic Director in consultation with the Portfolio Holder for Housing (Delivery).**
2. **the 'Community CIL' element be removed from future Strategic CIL Bidding Cycles.**

Reason: In order to ensure robust and effective expenditure, in line with CIL Regulations 2010 (as amended) and in accordance with the Council's approved CIL governance arrangements which include detailed eligibility and assessment criteria.

[**Overview & Scrutiny Committee – Services**]

11. REQUEST FOR SUPPLEMENTARY ESTIMATE - DEVELOPMENT MANAGEMENT

The Executive **RESOLVED** to approve a Supplementary Estimate totalling £97,990 for the following costs:

- £15,000 for planning application advertising fee overspend (statutory requirement) and
- £82,990 for pending and forthcoming appeals costs.

Reason: Whilst the Planning Service budget includes sums for legal expenses, it does not have sufficient funds to meet the costs as shown above. It is therefore necessary to seek a supplementary estimate to pay the above amounts suggested.

[Overview & Scrutiny Committee – Services]

12. CRANLEIGH LEISURE CENTRE - NEW BUILD TENDER

The Executive **RESOLVED** to:

1. **approve the award of contracts to the design team and other professional services required to reach RIBA stage 5, following completion of the procurement processes; and**
2. **delegated authority to the Strategic Director for Transformation & Governance to complete all required contractual documentation and approve execution of the contract documentation.**

Reason: To progress the Cranleigh Leisure Centre new build project in line with the Council decision of 14 December 2021.

[Overview & Scrutiny Committee – Services]

**For further information or assistance, please telephone Fiona Cameron,
Interim Democratic Services Manager on 01483 523226**